

Prominent fence company with several locations in Virginia and North Carolina. Our company specializes in commercial, industrial, and government fence work and has been in business for 26 years. We frequently complete high-profile government and industrial projects around the country. We are searching for an additional Project Manager for our office in **Norfolk, Virginia**.

**Essential Functions for Project/Sales Manager:**

- Effectively manage and complete several projects simultaneously.
- Meet or exceed deadlines established on a project by project basis.
- Must be able to coordinate logistics with crews and customers.
- Actively seek and drive sales.
- Willing to travel for short distances and periods of time.
- Is an organized, ambitious individual who works well with others.
- Construction, Project Management, and Sales Experience is a plus.
- Ability to effectively utilize Microsoft Excel, Word, Project, & Outlook to create & maintain spreadsheets, track project scheduling & communication programs, and to administer project details & reports
- Excellent analytical, costing, and decision-making skills
- Excellent communication & conflict resolution skills; ability to communicate with all levels of Hurricane employees, general contractors, vendors, subcontractors, and customers
- Passing drug screening and background check is required.

**COMPENSATION:** Salary, Commission, Health insurance, Dental insurance, Vision insurance, 401K, Paid time off, and Holiday pay

**SALARY:** \$40,000.00 to \$50,000.00 /year (Dependent on experience)

**JOB TYPE:** Full-time

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, and bend. The employee is frequently required to talk or hear. The employee must occasionally lift and/or move up to 25 pounds.

**CORPORATE INTEGRITY:** All employees in all positions are expected to act professionally at all times, including but not limited to treating others with respect, valuing diversity, supporting team/community goals, and following company policies and procedures.

This job description is subject to change at any time.

Hurricane Fence Co is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability or genetic information.